

NAME

FFL

| Firearm Delivery Checklist | | | |
|-----------------------------------|------------|--------------------------------|---|
| Date Started: | | Waiting Period End: | |
| Customer: | | Waiting Period 30 days: | |
| Firearm(s): | | | |
| DROS: | | | |
| 4473 Number: | | | |
| Pre-Check | Yes | N/A | |
| | | | Handgun on DOJ Certified List or Exempt |
| | | | Long gun not Assault Weapon |
| Forms | Yes | N/A | |
| | | | Customer Agreement Sheet |
| | | | 4473 |
| | | | Affidavit Gun Safe or Lock Box |
| | | | Handgun: Safe Handling Demonstration Sheet |
| | | | Handgun: Safe Handling Demo Sheet Customer |
| Documents | Yes | N/A | |
| | | | Driver's License |
| | | | Handgun: HSC (Handgun Safety Certificate) Copy |
| | | | Handgun: Proof of Residency |
| | | | Sales Tax Letter |
| DROS | Yes | N/A | |
| | | | DROS Information/Submitted |
| | | | Copy of Driver's License, if not read into computer |
| | | | Right Thumb print on back of DROS |
| | | | Signature on DROS |
| 4473 Start | Yes | N/A | |
| | | | Check Customer Information |
| | | | Identification w/expiration date |
| | | | DROS Information |
| | | | Firearm(s) Information |
| Receipt | Yes | N/A | |
| | | | Gun Rights Discount |
| | | | Sales Tax |
| | | | Firearm Sales Tax Exempt |
| | | | DROS Number |
| | | | Waiting Period End Date/Time |
| | | | Payment/Deposit |
| Final Delivery | Yes | N/A | |
| | | | Complete Payment |
| | | | Check DROS Status/Mark 4473 as Proceed |
| | | | Handgun: Safe Handling Demonstration |
| | | | Handgun: Safe Handling Demonstration Sheet |
| | | | Handgun: Safe Handling Demo Sheet Customer |
| | | | Driver's License Checked again |
| | | | 4473 Final Signature Customer |
| | | | 4473 FFL Signature/Information |
| | | | Safe Storage: Gun Lock Receipt |
| | | | Safe Storage: Affidavit Gun Safe or Lock Box |
| | | | Trigger Warning Tag on Firearm |
| | | | Firearm Securely Packaged |
| | | | DROS Delivery Date/Time |
| | | | Bound Book Entry |